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MEMORANDUM

TO: OMS Administrators

FROM: Trisha L. Neely, Director

DATE: July 3, 2007

SUBJECT: OMS PROGRAMMING SUPPORT

This memo is to inform you that Paul Ross, our OMS Programmer has accepted a position with another state agency. His last day will be Friday, July 6, 2007.

DTI and the Division of Accounting are working to find a replacement by July 17, 2007. There will necessarily be a transition period while the new programmer becomes familiar with the duties and responsibilities of this position. Therefore, I request that you do not make any changes, such as upgrading your database or software, etc. during this time.

Please contact Jackie Keel at 302-672-5512 for any questions or concerns.

TLN:eed